

# Exemption for English Proficiency Exam (Appeal letter for Template)



**IC<sup>3</sup> INSTITUTE**

**Resource Library**

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Dear Admissions Officers,

This letter is intended to clarify the English proficiency of students studying at **School name**.

The medium of instruction is English in the school from K-12. All courses/ subjects (except World/ Foreign/ Regional Language courses) at school are taught and assessed in English.

English is a core mandatory subject for all students in the school and the curriculum of English includes both Language and Literature components. Students are comfortable and competent in the language and will be easily able to study an undergraduate degree in English.

Therefore, students from **School name** must be exempt from taking TOEFL, IELTS, or other language proficiency assessments as a requirement of the admissions process.

In case of any further questions, please feel free to contact the undersigned.

Counselor Name & Signature  
School Name